

Shire of Esperance Community Grants Program Accountability Report - \$5,000 or less



This report must be completed within 60 days of the completion of the project or 30th September which ever falls first;

Please return this report with evidence of funds being spent and evidence of how you acknowledged the Shire of Esperance

Please select:

Community Sponsorship

Amount Received

Arts / Culture / Sport Representation

Level 1 - State \$200

Level 2 - National/International \$500

INDIVIDUAL APPLICANT / CONTACT PERSON

PERSON NAME

PERSON POSITION

PERSON PHONE NUMBER/S

PERSON POSTAL ADDRESS

PERSON EMAIL ADDRESS

ORGANISATION DETAILS

ORGANISATION NAME

ORGANISATION RESIDENTIAL / POSTAL ADDRESS

ORGANISATION PHONE NUMBER/S

ORGANISATION EMAIL ADDRESS

DETAILS OF ACTIVITY / EVENT (PLEASE PRINT IN BLOCK LETTERS)

OUTLINE THE PROJECT / ACTIVITY

OUTLINE HOW THE OBJECTIVES / OUTCOMES WERE ACHIEVED / PARTICIPANTS & PARTICIPANT NUMBERS

DETAIL WHAT THE FUNDS WERE SPENT ON (Attach Evidence to this Report)

DETAIL HOW YOU ACKNOWLEDGED THE SHIRE OF ESPERANCE (Attach Evidence to this Report)

DECLARATION

I am the person authorised to complete this form. The information provided in this document and any attachments is to the best of my knowledge true and correct. I understand that any omission or false statement may result in the rejection of future applications or withholding of any funds already approved.

Signature

Date

Project Budget and Actuals - Completed Overleaf

Evidence of Funds Being Spent (eg Invoices/Receipts)

Evidence of Acknowledgment of Shire of Esperance
(eg Screenshots, Promotional Material, Media Articles, Photos)

