

EXE 006: APPROVAL TO HOLD A CIVIC RECEPTION

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Objective

To ensure that any requests received for a Council hosted civic reception is to be referred to the Shire President for consideration.

Policy

Any request for a civic reception is to be referred to the Shire President who is empowered to approve or reject the request provided that a specific or general budget authority exists.

Arrangements for civic receptions (format, invitation list, etc.) may be made by the Shire President and Chief Executive Officer jointly without referral to Council.

.....Policy Ends.....