

EXE 006: APPROVAL TO HOLD A CIVIC RECEPTION

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Objective:

To ensure that any requests received for a Council hosted civic reception is to be referred to the Shire President for consideration.

Policy:

Any request for a civic reception is to be referred to the Shire President who is empowered to approve or reject the request provided that a specific or general budget authority exists.

Arrangements for civic receptions (format, invitation list, etc) may be made by the Shire President and Chief Executive Officer jointly without referral to Council.

----- Policy Ends -----