

## COR 027: SMALL GRANTS APPROVAL

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### Objective

This policy aims to ensure the transparency of funding decisions made in relation to the Small Grants funding which forms part of the Shire of Esperance’s Community Grants Program

### Policy

A Small Grants budget will be set as part of the budget approval process.

The CEO shall shortlist a Small Grants panel. The panel will be responsible for receiving and assessing Small Grant applications with reference to Community Grants Guidelines which are to be made publicly available.

No less than two panel members shall assess each individual application.

The CEO and Shire President will be jointly responsible for the final approval.

Following approval, outgoing grant agreements are to be executed in line with Council Policy EXE010: Execution of Documents & Common Seal Usage

Approved grants will be reported back to Council monthly through the Information Bulletin.

..... Policy Ends .....