

APPLICATION FOR ADVERTISED VACANCY

Please complete this form in full and attach to the front of your application.

VACANCY DETAILS	
Position applied for	
PERSONAL DETAILS	
Surname	
First Name/s	
Residential Address	
Postal Address	
Telephone (Primary)	
Telephone (Secondary)	
Email Address	
Are you an Australian citizen or Australian Permanent Resident? Yes No	
Do you have a current working visa? Yes No If yes, please attach a copy	
Do you have a current Australian driver's licence? Yes No State:	
Licence Number:	Class(s): Expiry:
PLEASE ATTACH A COPY OF YOUR CURRENT DRIVER'S LICENCE	
HOW DID YOU HEAR ABOUT THIS VACANCY	
Esperance Express	SEEK
Shire of Esperance website	LG Assist
Facebook	Other (please specify)
REFEREES	
Please provide details of two current or previous direct line supervisors or managers that we may contact to confirm details of your previous employment.	
Name and Telephone	
Position and Organisation	
Name and Telephone	
Position and Organisation	
OFFICE USE ONLY	
Date Received	TRIM Reference
Application Acknowledged	

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HEALTH

To assist in assessing opportunities for your placement in appropriate employment, please advise whether you have a health condition that may affect your ability to undertake the inherent requirements of the role? Yes No

If yes, please provide details:

Applicants who have a health condition are invited to discuss its relevance to the position with Human Resources on (08) 9071 0642. Please note that new employees will be required to attend a pre-employment medical assessment. A health condition is not an automatic barrier to employment with the Shire of Esperance. Please note that a job applicant will be required to undergo drug and alcohol testing prior to being offered employment with the Shire.

POLICE CLEARANCE

Please note that all offers of employment with the Shire of Esperance will be subject to applicants providing a satisfactory National Police Clearance prior to commencement.

CHECKLIST

Have you:

- Completed this application form in full
- Provided a copy of your resume
- Provided contact details for at least two work-related referees
- Addressed the selection criteria listed in the Position Description
- Provided a photocopy of your Driver's Licence

DECLARATION

I declare that all the above statements and attached supporting documents are true in all respects. I acknowledge that any statement which is found to be false or deliberately misleading will make me, if employed, liable for dismissal.

Signature

Date

Submit your completed application to the CEO:
by hand: Windich Street, Esperance,
by post: Shire of Esperance, PO Box 507, Esperance WA 6450, or
by fax to: (08) 9071 0600 or by email to: employment@esperance.wa.gov.au