

POL 0091: Lost at Sea Memorial Web Page

Purpose

The policy seeks to establish the processes and procedures by which Council govern and assess members of the community and residents' requests to memorialise family, friends and members of the Shire of Esperance community individuals who were lost at sea, on the Shire's online platform, providing a place of remembrance for families, friends and the community to grieve, reflect and pay tribute.

Scope

The Policy sets out the requirements for the public to place Memorials on the Shire of Esperance Lost at Sea Memorial web page. The platform allows individuals to create a memorial page for lost loved ones, share stories, images and tributes. This will be available to the general public by way of a QR Code on the Lost at Sea sculpture located on the Esperance foreshore.

This policy does not extend to the following areas –

1. Any Cemetery or Niche Wall;
2. Roadside memorials near the location of a fatality; or
3. Memorials in Public Places.

Definitions

Individuals must have been lost at sea within the Shire of Esperance coastal jurisdiction.

Evidence of the circumstances of their loss (e.g. incident reports, death certificates).

Practice

Subject to the provisions within this policy, the Shire will only support the community to memorialise family, friends and community members that have been lost at sea within Shire of Esperance waters. Approval will be at the discretion and approval of Council. The Council will consider and may approve eligible applications for memorials in accordance with this Policy.

Application Process

The Application process for inclusion on the Lost at Sea memorial must be completed for individuals or families to apply for a name or tribute to be added to the memorial.

Details included on application must be able to be verified before approved.

Applications for inclusion on the Shire of Esperance Lost at Sea Memorial Webpage must be submitted on the appropriate form and include all relevant information.

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Document Information

Responsible Position	Director Asset Management
Risk Rating	Low

Referencing Documents

- *Local Government Act 1995*
- Application for Inclusion on the Shire of Esperance Lost at Sea Memorial Webpage form

Revision History

Date	Version	CM Reference	Reason for Change	Resolution #	Next Review
Nov 2025	1	D25/17120	New policy	O1125-048	Nov 2027