

Swimming Pools and Spa Pools Checklist

Please complete this checklist fully to ensure that you have provided all the necessary documentation. It is advisable that you provide this checklist with your application for a Building Permit. Documentation is required to be submitted as PDF via email to building@esperance.wa.gov.au

Reviewed: January 2025

Swimming Pools and Spa Pools

CHECK 0004

Application and Important Considerations

Address of Works	<input type="text"/>		
Description of Works	<input type="text"/>		
Registered Builder not required for swimming pools	<input type="text"/>		
Planning Approval Number	<input type="text"/>	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Application Form Fully Completed	Application for building permit BA1 or BA2	Yes <input type="checkbox"/>	
Comments	<input type="text"/>		

Plans and Documentation

Below Ground Pool - Engineering Plans	Signed and currently dated engineering Plans for fibreglass or concrete pools	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
	Engineering certification must be current	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
	Depth of pool must be detailed	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Above Ground Pool	Manufacturers details of specific pool/spa provided; or provide link to download specific model	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Site Plan	Distance to boundaries and existing buildings	Yes <input type="checkbox"/>	
	Position of pool barriers and gates Note: gates must open outwards from pool enclosure	Yes <input type="checkbox"/>	
Backwash Requirements	Position of proposed soak-well for backwash requirements	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>



Existing Septic Tank	Clearly show that the proposed pool and barriers will not be within 1.2m of the septic tank	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Existing Leach Drains	Clearly show that the proposed pool and barriers will not be within 1.8m of the leach drains	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Comments			

Pool Barrier Details

Type of Pool Safety Barrier Must be 1200mm high	Steel: Pool fence specifications provided and accompanied by footing details	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
	Glass: Pool fence specifications provided and accompanied by engineering certification	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
	Masonry: Plans and engineering certification required	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
	Timber: Sufficient fence details provided and accompanied by footing details	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
	Bunnings Pool Fencing To assist you, Shire Building Services have downloaded the Specifications and engineering certification for Bunnings glass pool barrier system and Bunnings steel pool barrier system If you are choosing a pool barrier system from Bunnings, this will need to be noted on your documentation –	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>



Gates	Bunnings glass pool barrier system; or Bunnings steel pool barrier system	<input type="checkbox"/>	<input type="checkbox"/>
	Gate latch must be 1500mm high; or shielded minimum 150mm below the top of the gate	Yes <input type="checkbox"/>	
	Gate must open outwards, away from the pool	Yes <input type="checkbox"/>	
Climbable Objects	Ensure there is no climbable objects within 900mm of the pool barrier – e.g. pool pumps, retaining walls, trees, trellis, opening cupboards/shelves etc	Yes <input type="checkbox"/>	
Comments			

Additional Requirements

Swimming Pools and Spa Pools	Dwelling Exits	No doors from the dwelling may open into the pool enclosure area – pool must be isolated	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
	Windows	Windows opening to pool enclosure must be tool fixed to only open 100mm	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
	Pool Cover	Required for energy efficiency	Yes <input type="checkbox"/>	
	Boundary Fence	Boundary fence height specified (measured from ground level, or top of pavers to top of boundary fence) 1800mm required for most properties	Yes <input type="checkbox"/>	
	Comments			

Links to Helpful Information

The Building Code can be accessed and downloaded free of charge by visiting [National Construction Code | NCC \(abcb.gov.au\)](https://www.ncc.gov.au/)

Rules for Pools and Spas can be downloaded by visiting [WA Government Rules for Pools and Spas \(wa.gov.au\)](https://www.wa.gov.au/government/rules-for-pools-and-spas)

