

## POL 0082: Crossover Construction

### Purpose

To ensure all crossovers within the Shire of Esperance are constructed to an acceptable standard.

To ensure the Shire of Esperance obligation is fulfilled under, the *Local Government Act 1995*, Schedule 9.1, Clause 7 and the *Local Government (Uniform Local Provisions) Regulations 1996*, Regulations 12, 13, 14 and 15.

### Scope

Document details the requirements for and process involved in obtaining a crossover permit. It is intended to provide guidance to property owners wishing to construct access to properties as well as officers involved in the issuing of permits and assessing of completed crossovers for compliance and the approval of refunds.

### Definitions

**Crossover.** The area of land occupied by a property access road between the edge of the road carriageway and the property boundary.

**Standard Crossover.** Determined by council as the standard sized crossover for each property category. Dimension details can be found in the *Shire Crossover Management Practice*.

### Practice

When a crossover is constructed within the Shire of Esperance, a permit is required detailing construction standards, levels and permission to connect to a public thoroughfare prior to construction starting. Upon completion of the compliant crossover the property owner will be reimbursed 50% of the value of a standard crossover as defined by the Shire of Esperance if it is the first constructed crossover to the property.

This policy is applicable to Residential, Industrial/Commercial Areas, Semi Rural and Rural properties.

Please refer to the *Crossover Management Practice* for specific implementation standards and details.

### Objective

1. To ensure crossovers are constructed with consideration to existing or proposed road infrastructure including footpaths, roads and drainage in relation vertical and horizontal alignment.
2. Have a uniform and practical design along the street verge to provide a negotiable footpath to the public and compatibility within the streetscape.
3. Reduce drainage problems caused by silt contaminated runoff.
4. Prevent traffic hazards by controlling the location of crossovers, particularly at intersections on corner blocks.

5. Improve access to properties.
6. To ensure stormwater does not enter properties from the road

Permit Responsibility

Application for a crossover is the responsibility of the property owner. A person must not carry out any work on road reserve unless a permit has been issued.

Securing a Permit

A crossover application is lodged by the property owner / owner’s representative. A permit is normally issued within five (5) working days unless detailed design investigation is required. Processed permits are mailed to the property owner however upon request can be emailed, faxed or obtained from the Asset Management Department.

A permit is valid for 6 months and needs to be renewed if construction is not completed within that period.

Non Compliance

Crossovers, constructed without a permit or not in accordance with the Shire’s *Crossover Specification* or not in accordance with the conditions stated on the permit, may be required to be removed and replaced correctly at the expense of the owner.

The Shire contribution will not be paid for non-compliant crossovers or crossovers constructed prior to the permit being issued.

Maintenance

Owners are responsible for all maintenance of a crossover between the edge of the carriageway and their property boundary.

Strata Titled Properties

In the case of Strata-titled properties, the Shire contribution referred to in this Policy shall apply only to the parent lot and the refund will be payable to the body corporate.

A Shire contribution will only be paid for the first crossover to be constructed on the parent lot.

Council Contribution

Upon completion of the compliant crossover the property owner will be reimbursed 50% of the value of a “standard crossover” of the relevant category as defined by the Shire of Esperance if it is the first constructed crossover to the property.

The square meter rate for each crossover category will be set in the *Crossover Management Practice*.

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## Document Information

Responsible Position	Manager Asset Planning & Development
Risk Rating	Low

## Referencing Documents

- *Local Government Act 1995*
- *Crossover Management Practice*

## Revision History

Date	Version	CM Reference	Reason for Change	Resolution #	Next Review
Jan 1991	1		New policy	O0191-178	Jan 1993
Feb 2016	2	D16/28981	Rewrite of footpath construction policy, change title.	O0216-042	Feb 2018
Aug 2018	3	D16/28981[v2]	Minor changes	O0818-091	Aug 2020
Dec 2019	4	D16/28981[v3]	No change to wording	O1219-268	Dec 2021
Mar 2022	5	D16/28981[v4]	No change	O0322-062	Mar 2024
Mar 2024	6	D16/28981[v5]	Add scope and definitions.	O0324-023	Mar 2026
Mar 2026	7	D16/28981[v6]	Update responsible position title	O0326-053	Mar 2028