

Customer Checklist

Swimming Pools & Spa Pools



Address of Works:

Description of Works:

Please complete this form fully to ensure that you have provided all of the necessary documentation.

It is advisable that you hand this checklist in with your application for a Building Permit.

Application Form	Yes	No	N/A	Comments
Application Form Completed <i>Proposal adequately explained, owner, builder, applicant details <u>all completed and signed</u>, correct value of works etc</i>				
Other Shire Approvals	Yes	No	N/A	Comments
Planning Approval #				Date Issued:

Plans & Documentation

PDF's of documentation are required to be submitted electronically by email to building@esperance.wa.gov.au

Important Considerations	Yes	No	N/A	Comments
Show Positions of Any Existing Soak Wells and/or Leach Drains <i>Clearly shown that these will not be within 1.8m of the proposed footings</i>				
Show Positions of Existing Septic Tank <i>Clearly shown that this will not be within 1.2m of the proposed footings</i>				
A Registered Builder is Not Required			x	

Plans & Documentation	Yes	No	N/A	Comments
Engineering Plans: <ul style="list-style-type: none"> Signed Engineering Plans for the Fibreglass or Concrete Pool Depth of Pool must be detailed 				
Site Plan Including: <ul style="list-style-type: none"> Distance to Boundaries Distance to Existing Buildings Position of Pool Barriers Position of Gates – must open outwards from pool enclosure Position of Soak-well for backwash requirements 				

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Pool Barrier Details	Yes	No	N/A	Comments
<p>Specifications:</p> <ul style="list-style-type: none"> • Footing Details are included with Specifications • Steel – Pool Fence Specifications provided • Glass – Pool Fence Specifications provided accompanied by Engineering Certification • Bunnings Pool Fencing - Note: Shire have downloaded the Specifications and Engineering Certification for Bunnings Glass Pool Barrier System & Bunnings Steel Pool Barrier System 				Note: If you are choosing the Bunnings System, this will need to be noted on your plans
Additional Requirements	Yes	No	N/A	Comments
<ul style="list-style-type: none"> • No doors from the dwelling may open into the pool enclosure area – pool must be isolated • Pool Cover Required for Energy Efficiency • Boundary Fence Height Specified (measured from ground level, or top of pavers to top of boundary fence) 				
Links to Helpful Information				
<p>The Building Code can be accessed and downloaded free of charge by visiting www.abcb.gov.au</p> <p>Please download Rules for Pools & Spas by visiting https://www.commerce.wa.gov.au/publications/rules-pools-and-spas</p>				

Disclaimer: This information is provided as a guide only and should not be seen as a replacement for the information contained in the Standards and Regulations or substituted for an inspection by a suitably competent person. This information was accurate at the time of printing January 2024