Shire of Esperance Community Grants Program Accountability Report - \$5,000 or less



This report must be completed within 60 days of the completion of the project or 30th September which ever falls first;

Please return this report with evidence of funds being spent and evidence of how you acknowledged the Shire of Esperance Please select:

Community Sponsorship

Signature

Arts / Culture / Sport Representation

Level 1 - State \$200

Amount Received	LCVCI 1 - Otato W200
Level 2 - National/International	
INDIVIDUAL APPLICANT / CONTACT PERSON	ORGANISATION DETAILS
PERSON NAME	ORGANISATION NAME
PERSON POSITION	ORGANISATION RESIDENTIAL / POSTAL ADDRESS
PERSON PHONE NUMBER/S	
PERSON POSTAL ADDRESS	ORGANISATION PHONE NUMBER/S
PERSON EMAIL ADDRESS	ORGANISATION EMAIL ADDRESS
DETAILS OF ACTIVITY / EVENT (PLEASE PRINT IN BLOCK LE	TTERS)
OUTLINE THE PROJECT / ACTIVITY	
OUTLINE HOW THE OBJECTIVES / OUTCOMES WERE ACHIEVED / PARTICIPA	NTS & PARTICIPANT NUMBERS
DETAIL WHAT THE FUNDS WERE SPENT ON (Attach Evidence to this Report)	
DETAIL WHAT THE FORDS WERE OF EAT ON (Attach Extraction to this report)	
DETAIL HOW YOU ACKNOWLEDGED THE SHIRE OF ESPERANCE (Attach Evid	lance to this Panart)
DETAIL HOW YOU ACKNOWLEDGED THE SHIRE OF ESPERANCE (Attach Evidence to this Report)	
DECLARATION	
I am the person authorised to complete this form. The information knowledge true and correct. I understand that any omission or fals	provided in this document and any attachments is to the best of my
withholding of any funds already approved	e statement may result in the rejection of future applications of

Date

Project Budget and Actuals - Completed Overleaf

Evidence of Funds Being Spent (eg Invoices/Receipts)

Evidence of Acknowledgment of Shire of Esperance (eg Screenshots, Promotional Material, Media Articles, Photos)

PROJECT BUDGET

LIST ALL INCOME AND EXPENDITURE DETAILS RELATING TO YOUR PROJECT / ACTIVITY. VOLUNTEER LABOUR IS VALUED AT \$25 PER HOUR. WHERE A TRADES PERSON IS DONATING LABOUR IDENTIFY THE FULL VALUE OF WORKS. **ALL AMOUNTS ARE GST EXCLUSIVE.** IF YOU NEED MORE SPACE PLEASE USE THE SAME FORMAT, HOWEVER PLEASE LIMIT YOUR BUDGET TO TWO (2) A4 PAGES.

EXPENDITURE - CASH	GST EXCLUSIVE		
ITEM - DESCRIPTION	BUDGETED \$	ACTUAL \$	
TOTAL PROJECT EXPENDITURE (A)	\$	\$	
INCOME - CASH CONTRIBUTION	GST EXCLUSIVE		
ITEM - DESCRIPTION	BUDGETED \$	ACTUAL \$	
SHIRE OF ESPERANCE CONTRIBUTION (maximum 50% Total Project Cost)			
APPLICANT CASH CONTRIBUTION			
PARTICIPANT CONTRIBUTION ie Registration or Entry Fees			
OTHER FUNDING - please specify			
TOTAL PROJECT INCOME (B)	\$	\$	
SURPLUS / DEFICIT (B) — (A) \$			
SURPLU	13 / DEFICIT (B) — (A)	Φ	

N KIND CONTRIBUTION - NON CASH ITEMS - VOLUNTEER DETAILS GST EXCLUSIVE		CLUSIVE
ORGANISATION - ITEM - DESCRIPTION	BUDGETED \$	ACTUAL \$
TOTAL PROJECT INCOME (C)	\$	\$

TOTAL PROJECT COST (A) + (C)	\$