

ESPERANCE PUBLIC **LIBRARY**

Code of Conduct

Everybody is welcome at the library. Please follow the code of conduct for the comfort and safety of everyone.

Be Considerate

- **of all customers and staff in the library**
- **tidy up after yourself**
- **talk quietly and use mobile phones outside**
- **don't visit the library if you are unwell**

Be Respectful

- towards staff and other customers
- of library spaces, collections and equipment
- by wearing appropriate clothing and footwear in the library
- use G-rated language and good manners at all times
- aggressive and abusive behaviour will not be tolerated

Be Responsible

- **for your personal behaviour and belongings**
- **for anyone in your care**
- **children under 12 must not be left unsupervised in the library**
- **library staff cannot supervise children or belongings**
- **use designated library power points; keep cords from being trip hazards**

Be Cyber Smart

- protect your logins and passwords
- read and follow the Computer and Wi-Fi terms and conditions
- do not access inappropriate material from the library internet service
- report any cyber safety issues to staff



Anyone not following the Code of Conduct
will be asked to leave the premises

