

Demolition

NOTE THIS MUST BE COMPLETED PRIOR TO SUBMISSION OF YOUR APPLICATION OR YOUR APPLICATION MAY BE RETURNED

DESCRIPTION	NOTES	Copies Required	Sub	N/A	Office Use Only
FORMS	'Demolition Licence Application' Form	1			
	'Building Construction Industry Training Fund Levy' Form (where value of construction exceeds \$20,000)				
	'Application for Planning Approval' Form (only applicable where the site is listed on the municipal or state heritage registers)				
FEES					
FEES (All fees are required to be paid at lodgement of application)	For a complete list of fees relevant to the financial year, please consult the 'Development Services Fees & Charges' guide (available on request) or contact Development Services on (08) 90 710 676	1			
FEES - PLACES OF HERITAGE SIGNIFICANCE	If the property is assessed as having heritage or cultural significance, the applicant will be charged additional fees for referral of the application. The fee will be advised after the application has been assessed				
ARCHITECTURAL DRAWING					
REQUIRED NUMBER OF PLANS	Two (2) complete sets of plans drawn in draftsman-like manner, preferably in the formats following; <ol style="list-style-type: none"> a. one (1) set at full size; b. one (1) set scaled to fit onto A3; and c. where possible, one (1) electronic version Applicants are advised that applications and / or plans showing incomplete, insufficient or illegible details will not be processed and will be returned at the discretion of Shire officers	2			
SITE PLAN (Must be drawn to a minimum scale of 1:200, preferably 1:100)	Two (2) site plans drawn in a draftsman-like manner showing; <ol style="list-style-type: none"> 1. Locations of building(s) to be demolished and any other structures on the site; 2. Verge and road features including crossover, kerbs, traffic islands, footpaths, trees, stormwater grates & services etc. and any existing damage to these features; and 3. Location of sewer connection point or position of effluent disposal system (unsewered areas), any easement, any piped service traversing the site 	2			
PHOTOGRAPHS	<ol style="list-style-type: none"> 1. A minimum of one (1) photograph of each elevation of the building is required. Additional photographs are preferred, showing all aspects of the building; and 2. A minimum of one (1) photograph of any existing damage to kerbs, footpaths and other Shire of Esperance infrastructure 	1			
DOCUMENTATION					
ASBESTOS REMOVAL	<ol style="list-style-type: none"> 1. Removal of any installed asbestos material including thermal and acoustic insulation material containing asbestos must be undertaken by a licensed asbestos removal contractor and be removed in accordance with the Code of Practice for the Safe Removal of Asbestos – NOHSC: 2002(1988); and 2. Evidence of the contractor's registration must be supplied with this application 	2			

DOCUMENTATION CONTINUED					
CLASS 2 - 9	The demolition of Class 2 - 9 buildings can only be carried out by an approved licensed demolition contractor in accordance with Occupational Safety and Health Regulations 1996. Therefore, please supply documentation demonstrating the qualifications of the licensed contractor, notification of all relevant authorities and details of the course of action for demolishing the building	2			
WORKSAFE NOTIFICATION	A copy of the notification sent to Worksafe must be supplied in accordance with Occupational Safety and Health Regulations 1996. Regulations 3.119 and 3.122 require WorkSafe (Western Australia) to be notified of the intention to do classes 1, 2 or 3 demolition work	1			
WORK PLAN	A copy of the work plan required by AS 2601 as delivered to WorkSafe (Western Australia) and all persons carrying out the demolition work must be supplied to the Shire	1			
OTHER INFORMATION					
OCCUPATIONAL SAFETY AND HEALTH REGULATIONS	The demolition contractor is obligated to meet the provisions of the Occupational Safety and Health Regulations 1996. Further information is available from WorkSafe (Western Australia), 1260 Hay Street, WEST PERTH 6005 - Ph: 9327 8777 Website: www.safetyline.wa.gov.au				
<i>Note this document is a guide only to the information required for a building licence application. Further information may be required upon assessment of your application.</i>					

DECLARATION BY APPLICANT

I have read and completed the above checklist and provided documentation for this application consistent with the aims and provisions of the guide. I understand that failure on my part to provide all information required by this checklist will result in the Shire not proceeding with the processing of my application until the required documentation is provided in full.

SIGNED: _____

DATE: _____

NAME (PRINTED): _____