

DEVELOPMENT SERVICES  
 PO Box 507, Esperance WA 6450  
 Phone: 08 9071 0676 Facsimile: 08 9071 0600

## APPLICATION TO OBTAIN COPIES OF BUILDING PLANS

|                        |        |           |
|------------------------|--------|-----------|
| Applicant Name         |        |           |
| Applicant Address      |        |           |
| Phone No               | Fax No | Mobile No |
| Signature of Applicant |        | Date      |

|   |        |           |
|---|--------|-----------|
| Name of Landowner (if different from above) |        |           |
| Landowner Address                           |        |           |
| Phone No                                    | Fax No | Mobile No |
| Signature of Landowner                      |        | Date      |

| Property Address |           |        |
|------------------|-----------|--------|
| Lot No           | Street No | Street |
| Locality         |           |        |

| Building Plans   |  |   |
|--|--|---|
| <b>Plans and details required</b>                              |  |   |
| <input type="checkbox"/> House                                 | <input type="checkbox"/> Shed              | <input type="checkbox"/> Garage                 |
| <input type="checkbox"/> Carport                               | <input type="checkbox"/> Swimming Pool/Spa | <input type="checkbox"/> Retaining Wall         |
| <input type="checkbox"/> Patio                                 | <input type="checkbox"/> Pergola           | <input type="checkbox"/> Earthworks             |
| <input type="checkbox"/> Factory                               | <input type="checkbox"/> Warehouse         | <input type="checkbox"/> Office                 |
| <input type="checkbox"/> Shop/Showroom                         | <input type="checkbox"/> Other             | <input type="checkbox"/> All Structures on Site |
| <b>What documents are required?</b>                            |  |   |
| <input type="checkbox"/> Site Plan                             | <input type="checkbox"/> Floor Plan        | <input type="checkbox"/> Elevations             |
| <input type="checkbox"/> Sections                              | <input type="checkbox"/> HII Certificate   | <input type="checkbox"/> Other                  |
| <b>How would you like the plans / details provided to you?</b> |  |   |
| <input type="checkbox"/> Collecting in Person                  | <input type="checkbox"/> Telephone         | <input type="checkbox"/> Fax (1 x A4 ONLY)      |

A **minimum** fee of \$20.00 is payable upon collection. If copies exceed 10 x A4 or 5 x A3 sheets, an additional fee will be determined upon application and additional time should be allowed.

| QUICK CODE   | GST CODE | Account Number |     |      | DETAILS                           | AMT       |
|--------------|----------|----------------|-----|------|-----------------------------------|-----------|
|              |          | LEDGER         | SUB | ACCT |                                   |           |
| 80           | 300      | 8531           | 700 | 101  | Property Search Fee - Residential | \$ 20.00  |
| 80           | 300      | 8531           | 700 | 101  | Property Search Fee - Commercial  | \$ 50.00  |
| 51           | 300      | 6938           | 765 | 101  | Photocopying - Extra              |           |
| <b>TOTAL</b> |          |                |     |      |                                   | <b>\$</b> |

### OFFICE USE ONLY

|                       |               |
|-----------------------|---------------|
| Date Rcd              | Assessment No |
| Building Licence No/s | TRIM Ref      |