

Shire of Esperance

Customer Checklist

Exempt Building Work Request



BUILDING REGULATIONS 2012 SCHEDULE 4 - LISTS CIRCUMSTANCES WHERE BUILDING WORK MAY NOT REQUIRE A BUILDING PERMIT.

Refer to https://www.legislation.wa.gov.au/legislation/statutes.nsf/main_mrtitle_12901_homepage.html

APPLICANT DETAILS

Name of Applicant			
Postal Address			
Phone (Home)		Phone (Mobile)	
Email Address			
SIGNATURE OF APPLICANT		Date	

PROPERTY DETAILS

Lot No		Street No		Street Name	
Locality					

FULL DESCRIPTION OF PROPOSED WORKS

This form must be accompanied by drawings and relevant documents. Building Services will respond with a determination in writing.

USE OF PROPOSED BUILDING / STRUCTURE

OTHER APPROVALS (AS REQUIRED)

Planning Approval No: Yes No N/A Comments

WaterCorp Approval Yes No N/A Comments
Required if Building within vicinity of mains water or sewer

IMPORTANT CONSIDERATIONS

Existing Soak Wells / Leach Drains Yes No N/A Comments
Must not be within 1.8m of the proposed footings

Does This Proposal Affect Other Land? Yes No N/A Comments

PLANS AND DOCUMENTATION REQUIRED

<input type="checkbox"/>	Site Plan showing	• Proposed siting of building	Comments	<input type="text"/>
<input type="checkbox"/>		• Distance to boundaries	Comments	<input type="text"/>
<input type="checkbox"/>		• Distance to existing buildings	Comments	<input type="text"/>
<input type="checkbox"/>	Floor Plan	• With measurements	Comments	<input type="text"/>
<input type="checkbox"/>	Elevations	• With heights	Comments	<input type="text"/>
<input type="checkbox"/>	Scope of Works	• Clarification in writing	Comments	<input type="text"/>
<input type="checkbox"/>	Any other information to clarify the proposal <i>Eg: manufacturers specifications</i>		Comments	<input type="text"/>

Important: Although proposed works may be exempt from the requirement of a Building Permit, it is a mandatory requirement that the building work complies with the National Construction Code of Australia.