# Disability Access and Inclusion Plan Reference Group

Roles and Responsibilities

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| *Document Status* |  | *Version No* | 1 |
| *Document Controller* | Chief Executive Officer |  |  |
| *Last Reviewed* |  | *Res No* |  |

## Group Type

Informal

## Background

In accordance with the Disability Services Act 1993 the Shire of Esperance has adopted a Disability Access & Inclusion Plan (2019-2024).

The overarching goal of the DAIP is to provide equity of access and inclusion to all services, facilities, functions and information being provided by the Shire of Esperance by identifying and combating any barriers that either restrict or prevent the full participation of people with a disability

## Role

The DAIP provides the strategic direction and framework for the Shire to improve its services and facilities as well as partnering with the community to achieve progress in this field.

The reference group will initially assist to develop and then review the progress of the annual implementation plan developed from the aims in the DAIP.

## Membership

**Committee Members (voting)**

Membership of the DAIP Reference Group will be as follows:

* Community Members: The community will be represented by up to three community members with relevant interest and experience (to be appointed following expressions of interest being called for).
* Community Organisations: Up to three relevant community organisations will be represented by one representative from each (to be appointed following expressions of interest being called for).
* Elected Members: The Council will be represented by at least one Councillor
* Shire Staff: Shire staff will be represented by at least one staff member from a relevant area of each directorate.
* The Reference Group will be chaired by a Shire of Esperance staff member chosen from within the group.

Additional technical staff and guests may be invited to attend meetings with the permission of the Reference Group chairperson, however meetings are not open to attendance by the general public.

## Term of Office

Membership of the group continues until the person no longer holds office by virtue of which the person became a member or the advisory group is disbanded.

## Meeting Frequency

The Advisory Group will meet quarterly.

## Scope

The scope of the DAIP Reference Group is to:

* Facilitate stakeholder, community and agency feedback relating to the implementation of the DAIP;
* Contribute to the review and reporting of the DAIP;
* Contribute to the preparation and review of the DAIP Implementation Plan, including the development of project proposals;
* Raise awareness and inform the community about matters relating to disability access and inclusion in the Shire.
* Provide technical/working advice relating to the implementation of the DAIP, including seeking access to funding opportunities;

## Applicable Legislation or Council Policies

*Local Government Act 1995*

*Disability Services Act 1993*

## Responsible Officer

Director External Services